

NAME \_\_\_\_\_ CURRENT RANK \_\_\_\_\_

### Rank Advancement: Checklist

In order to advance in Boy Scout rank, scouts need to complete the items identified on this checklist. **Before** asking the Scoutmaster for a **Scout Master’s Conference**, Please check the following items.

	Check that all requirements for the rank are completed, signed by a SM, and dated in your <b>scout handbook</b>
	Prepare for your Scout Master Conference: <ul style="list-style-type: none"> <li>• Make sure you are familiar with the items in the (SMC) <b>worksheet</b> (from your scout guide book or the advancement chairman.) for the next rank; filling out the worksheet is <b>not required</b> for a Scoutmaster review.</li> </ul>
	Schedule SMC with your Scoutmaster (Just ask and he’ll schedule one for you, maybe the same day)
	At the SMC, have the Scoutmaster sign & date your handbook.

**Before** asking Advancement Chairman to schedule a **Board of Review (BOR)** for you, please check on the following items and take care of them.

		Responsible Person	Signature & date
	YOU have no Troop equipment checked out, or if you do, YOU and the QM are aware of the equipment.	Quarter Master	Signature: Date
	You have no outstanding dues.	Treasurer	Signature: Date
	Ensure you have marked the requirements complete in Scouttrack for advancement with the proper dates.	Advancement Chairman	Signature: Date
	At least 1 week <b>before</b> the review, turn in: <ol style="list-style-type: none"> <li>1. <b>this sheet</b> and</li> <li>2. your <b>scout handbook</b></li> </ol> to the Advancement Chairman for review (they may not be returned for a week).	Advancement Chairman	Signature:  Date

If you have accounted for all items on the sheet, and if all items are checked off and signed, you may **sign up for a board of review**.

At the Board of Review, you will need to:

- **Dress in full Class A uniform**
- **Bring your Scout Handbook, and this form**
- **Know the Scout oath, law, outdoor code, motto, and slogan**

For Advancement Chair Use: Earliest Board of review date: \_\_\_\_\_